



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works  
(Requesting Department)

Date: 1/29/2020  
(Submission Date)


For the 2/25/2020 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ \_\_\_\_\_
- ☒ Transfer from Contingency \$ 95,000.00
- ☐ Transfer(s) \$ \_\_\_\_\_
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_
- ☐ Other

**Approval:**

This request was approved by the Board of Public Works  
(governing Board of your department)  
at its meeting held on February 20, 2020.  
(date)

  
\_\_\_\_\_  
(Department Head's signature)

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.***

## Board of Finance Agenda Request Form

Reason for request:

Conversion of City Hall, Police complex & central Fire house from heating oil to natural gas. Transfer request from heating oil to natural gas account.

Transfer(s) complete the following:

<b>From:</b>	0013013-562100	<b>To:</b>	0013013-562200	<b>Amount:</b>	\$95,000.00
<b>From:</b>	_____	<b>To:</b>	_____	<b>Amount:</b>	_____
<b>From:</b>	_____	<b>To:</b>	_____	<b>Amount:</b>	_____
	_____		_____		_____